**BLACK COUNTRY CAMHS SINGLE POINT OF ACCESS (SPA) REFERRAL FORM**

Please note by referring to SPA you are referring to all services commissioned to meet the needs of children and young people with emotional, mental health and wellbeing needs. The referral will be sent or signposted to the most appropriate service based on the information provided.

**ALL FIELDS ARE MANDATORY** unless otherwise specified and incomplete referral forms will be returned for your completion. Please complete this form electronically, if possible.

For more information on our services, please visit [www.BlackCountryMinds.com](http://www.BlackCountryMinds.com)

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| **Sandwell** | **Wolverhampton** | **Dudley** | **Walsall** |
| 48 Lodge Road,  West Bromwich,  B70 8NY  Tel: 0121 612 6620  Email: [bchft.sandwellspa@nhs.net](mailto:bchft.sandwellspa@nhs.net) | The Gem Centre, Neachells Lane,  Wolverhampton,  WV11 3PG  Tel: 01902 444 021  Email: [BCHFT.WolvesCAMHSSPA@nhs.net](mailto:BCHFT.WolvesCAMHSSPA@nhs.net) | The Elms Health Centre, Slade Road, Halesowen,  B63 2UR  Tel: 01384 324 689  Email: [bchft.camhsdudley@nhs.net](mailto:bchft.camhsdudley@nhs.net) | Canalside, Abbotts Street, Bloxwich, Walsall,  WS3 3AZ  Tel: 01922 607 400  Email:  [bchft.walsallcamhs@nhs.net](mailto:bchft.walsallcamhs@nhs.net) |

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| **SECTION A – Child/Young Person’s Details** | | | | |
| Full Name: |  | Date of Birth: |  | |
| Preferred Name/Alias: |  | Gender: | Male  Female  Other, please state: | |
| Full Address and postcode: |  | | | |
| Child/Young Person’s GP Details: |  | | | |
| Ethnicity: |  | NHS Number: |  | |
| Language: |  | Interpreter Required? | Yes  No | |
| Contact Number for Young Person: |  | Parent/Carer Name and Contact Number(s): |  | |
| Parent/Carer e-mail address: |  | Are any of the family members/veterans of the Armed Forces? | Yes  No  If yes, please give details: | |
| School/College and academic year: |  | Mainstream School  Specialist Provision | Point of Contact in school: |  |
| Does the child/young person have a Learning Disability?  Yes  No  If yes, please give details: | | | | |
| Does the child/young person have Special Educational Needs or an Education Health Care Plan?  Yes  No  If yes, please give details: | | | | |
| Does the young person or family have any additional communication needs? (e.g hearing or visual impairment, use of Makaton or Sign Language?)  Yes  No  If yes, please give details: | | | | |

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| **SECTION B – Referrer’s Details** | | | |
| Name: |  | Service/Department: |  |
| Full Address and Postcode: |  | Job Title/Profession: |  |
| Email Address: |  |
| Contact Number(s): |  | | |

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| **SECTION C – Consent, Needs and Professional Network** |
| **Consent to referral**  Is the child/young person aware of this CAMHS referral and is consent given?  Yes  No If no, details:  Is the parent/carer aware of this CAMHS referral and is consent given?  Yes  No If no, details:  Is there consent to share information with other professionals and services, including requesting school reports and forwarding the referral onto other services, if appropriate?  Yes  No If no, details:  **Needs**  Does the child/young person have any existing physical/mental health conditions?  Yes  No If yes, details:  Is the child/young person currently prescribed any medication?  Yes  No If yes, affix summary:  Are there any barriers that may prevent attendance at initial appointment?  Yes  No If yes, details: |

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| **Legal Status**  Tick any of the following that apply to the child/young person and complete details (see full referral criteria for further details):  Child or Young Person in Care\*  Subject to a Child Protection Plan\*  Subject to a Child in Need Plan\*  Adopted  Early Help Plan  Concerns around Exploitation  Details:  If a box above is ticked, please confirm that the Social Worker is aware of and supports the CAMHS referral?  Yes  **Please note that additional information will be required from the social worker for a Child or Young Person in Care.** | |
| Social Worker Details (\*must be completed if a box in the above section is ticked) | |
| Name: |  |
| Address/Base: |  |
| Contact Number(s): |  |
| E-mail Address |  |

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| **Professional Network**  Please tick and name other professionals currently involved with the child/young person (or family if relevant):  Paediatrician:  Educational Psychologist:  Social Worker:  School Nurse:  Occupational Therapist:  Speech & Language Therapist:  Health Visitor:  Dietitian:  Youth Justice Service:  Other: |

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| **SECTION D – Reason for Referral** | | | |
| Please describe your reasons for referring the child/young person. Please refer to referral criteria for guidance.  (additional information can be attached) | | | |
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| Please outline any known risk issues (social, education or health) and state if these are current or historic. In the event of self-harm and/or suicidal thinking, please provide as much information as possible.  In the event of any immediate safeguarding concerns, please ensure you have addressed these concerns and referred to MASH as appropriate. Information will be shared with the appropriate agencies regarding safeguarding concerns. | | | |
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| **If referring for an eating disorder/concerns, please ensure height and weight is provided.** You may also wish to consider a referral direct to the All Age Eating Disorder Service <https://www.blackcountryhealthcare.nhs.uk/our-services/eating-disorder-service> | | | |
| **Weight** |  | **Height** |  |

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| Do you consider this referral to be urgent?  Yes  No |
| If yes, please give clear reasons on the basis of the child/young person’s mental health: |
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| Please list any supporting information that accompanies this referral form: |
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| Referrer’s Signature: |  | Date: |  |